



Longridge On The Thames RISK MANAGEMENT SUMMARY

Summary

What follows is a working document which is appropriate for organisations that require a check on qualifications. Taken into account is specific advice provided by the national governing bodies of the sports/activities that are undertaken at Longridge.

Risk Assessments, Inspection and Licensing

The Centre has been inspected by the Adventure Activities Licensing Authority (AALA) and is registered as licensed to provide the following specific activities:

Kayaking,
Canoeing,
Bell Boating,
Dragon Boating,
Sailing,
Improvised Rafting,

The holding of an AALA means that our risk assessments and management systems were found to be satisfactory to meet their regulations.

A licence indicates that the provider has been inspected by the Adventure Activities Licensing Service on behalf of the Adventure Activities Licensing Authority, with particular attention being paid to their safety management systems with young people, and has been able to demonstrate compliance with nationally accepted standards of good practice in the delivery of adventure activities to young people, with due regard to the benefits and risks of the activity.

Licence details can be confirmed by calling The Licensing Authority
Tel: 029 2075 5715 or visiting www.aala.org.uk.

Licence No: L8625 Reference No: R1631

The Adventure Activities Licensing Authority recognises that other activities may be offered which do not come within scope of the Adventure Activities Licensing Regulations 1996.

All activities run through Longridge have been risk assessed.

Current best practice is that it is the responsibility of the visit leader to check that the provider (Longridge) has risk assessments in place, although it is not necessary for the visit leader to possess copies of these risk assessments. Risk assessments are available on request for all Longridge activities and facilities. Risk assessments are inspected as part of the AALA Licence process.

In addition to AALA, the centre is inspected and approved by the BCU (British Canoe Union) and RYA (Royal Yachting Association) and is approved and assessed by British Rowing, Bucks County Council and Duke of Edinburgh Award Scheme.

All climbing and rope associated sessions will be run by members of staff that have been assessed, approved and certificated by Vertex (vertex-training.co.uk)

Child Protection

Our policy is consistent with current best practice in this area and meets current statutory requirements. All Longridge team members that wear Longridge uniform, which includes all instructors, will have undergone Child and Vulnerable Adult Protection training and Criminal Records Bureau (CRB) checks are carried out on all team members every 2-years.

Insurance

The Centre has a Public Liability Insurance cover up to £5m
Details on request.

Staffing Ratios

Ratios on sessions follow our own individual risk assessments, written in accordance with the National Governing Bodies. All team members working with young people hold a current First Aid Certificate. All new team members undergo a comprehensive training programme before being observed and assessed to ensure that all sessions and activities are delivered to a set standard, with an emphasis being on safety. All team members are regularly monitored by a lead instructor to ensure that high standards are maintained. In the interests of the Longridge team and clients safety we may occasionally be required to cancel or modify certain activities. This is only likely to occur in the case of severe weather conditions changing the river levels, thunder storms or unforeseen unavailability of instructional team members.

Longridge Team Members involved in all activities will have received thorough Centre training from appropriately experienced persons and will follow guideline consistent with the requirement of the licensing authority.

Additional Longridge Team Members will be provided to groups with specific requirements or learning needs.

Assisting Instructors

Instructors assisting on sessions will have either received centre training to ensure that they can operate effectively as an assistant, or if one is available for that activity, will hold a NGB specific qualification.

Equipment

Longridge will provide all specialist equipment and PPE. All equipment provided will be fit for purpose and is inspected as part of our AALA assessment.

Visitor Responsibility

We ask that all those that visit the centre, ensure that Longridge are made aware, preferably ahead of the visit, of any special needs of those visiting, confirm numbers in the group ahead of their visit and ensure that all those visiting are aware of and understand the Longridge Visitor Policy.

Produced and agreed by the management team June 2010
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www.longridge.org.uk